

needed support. SN to support as required although they will not be able to start for about a month.

Action: JE & SN

d) Check of baseline data with the revised draft plan and website.

There were also prior questions on whether the spreadsheet of the detailed responses to the Village Survey should be held on the website (GDPR etc). There was no doubt that data including for example street/postcode, size of house, numbers and ages of family members would make individual identification very easy. After some discussion it was agreed that:

Once the Plan is "made", all copies of the spreadsheet should be erased.

The spreadsheet should not be loaded onto the website.

Until the Plan is made, copies should be held only by ND (Chair), JE (effective Vice Chair), SN (Secretary) and Nick Booth/Tim Johnson original compilers and Xcel/stats experts.

Action: ND once the plan is made.

As the spreadsheet itself will not be uploaded, it is important to update the presentation of survey results. The version currently on the website as np questionnaire output under 'documents' is a preliminary report. A presentation on the full report is on the website as part of the 16 May 2016 consultation.

Action: SN to ask GM to copy the 16 May version to the 'documents' page.

The check of baseline data between the website and the revised plan has been completed, although some revised E&D Working Group figures on housing types remain to be uploaded onto the site.

Action: SN.

e) Picture Group to select illustrations.

Action completed.

f) Comments on re draft of NP – JE. Taken as part of main Item 4 below.

4 Latest state and next steps with the revised draft - JE.

JE had taken in comments from Steering Group members and had then reworked through the document to take on, or deliberately and rationally reject, comments from consultation particularly with AVDC.

She had circulated ahead of the meeting a detailed resume of changes from the plan as presented at the previous meeting. This resume is attached to these

minutes (“Changes to the NP Document since the last meeting – Janette Eustace, 16.1.19”) and was taken as the basis for the discussion.

- Photos updated – all agreed.
- Hyperlinks included instead of appendices – agreed.
- Housing Stats from 2011 census – revised presentation agreed. However, the fact that 2011 census statistics on size of houses are not available to us at parish level undermines the arguments about over provision of ‘executive’ housing. Decision: The pie chart at para 1.32 “Perceived Development Needs” adds little and should be replaced with one of “Reported Percentages of Homes by Size”.
- All the changes proposed in the first table of the attachment were agreed. However, it was noted that the ordering of paragraphs in CH2 page 24 had not yet been seen and discussed with the Chairman of the CHWG.
- In the second table (page 2, 3 and 4 of the attachment to these minutes) all proposed actions were accepted other than as follows:
 - Policy H2 page 28: the plan period is set when the plan is made. Delete “...from datexx to datexx on the following sites.”
 - NP01-12 pages 29-32. The 2 sets of AVDC comments, the general comment on LVIA and the site by site comments that follow, are almost directly contradictory! The second set raises most of its objections on the grounds of landscape and visual impact. An LVIA (Landscape Visual Impact Assessment) is designed to make developers consider and mitigate these very impacts! Decision: make no change.
 - Policy H4 Page 34. AVDC said they foresee concerns over implementation and justification. Evidence of previous use would be needed. The wording used in the draft had been researched by Gill Morgan and the same source should effectively provide justification.
 - ITP1 page 35. AVDC called for evidence of the need. That evidence is already in the ITP Working Group report.
 - Policy E1 page 43. AVDC were “not

Action: Completed by JE

Action: JE to discuss with John Sheldon

Action: GM to provide details of the source of the current wording.

Action: JE to insert hyperlink to the ITP WG Report.

entirely keen” on having a ‘permissible breach’ of the Settlement Boundary (SB). There was considerable debate. The future need for more Nursery School places is not currently accepted by County/District authorities, yet is a clear possibility, even probability. A range of options were considered including identifying some land to the west of St Michael’s School and ‘bulging’ the SB to include that land. However that would effectively involve a whole planning process (including access, transport, parking etc) for a possible problem whose scale was currently unknown!

Decision: add the words “an extension to the existing site would be supported.”
[Actioned by JE.]

- Employment Goals page 44. Objective calls for an increase in the number of business premises by an undefined percentage.
- NP12 page 32. Affordable homes. There was discussion of the current rules on the size of development that requires affordable homes. Only Soulbury Road clearly exceeds the trigger size, so NP12 should stay with the current wording on “low cost market housing”.
- Monitoring and Review. Specific measures are a matter for the parish council.
- Sustainable Energy Policy. It had been suggested that we should insert a Sustainable Energy Policy. However, turning the desirable aspiration into a policy with teeth would require considerable thought and debate.

Decision: Reword to say “...maintain or increase the number of business premises.”

- In the final section on appendices/hyperlinks:
 - 1. AVDC Saved Policies are copied in the SEA and should be referenced by hyperlink.
 - 2. Link to PC website agreed.
 - 3. Wheelchair Red Route.
 - All others to be given a final update and check. See Item 7 below.

Decision: Carry forward to next meeting.

Action: SN to provide a readable map. [Done]

5 Progress – 66 High St North - KH. Reserved matters have now been approved and construction has started. The final housing mix will be: 5 x 2-bed; 5 x 3-bed; 4 x 4-bed and does include bungalows.

6 Progress – Soulbury Road development - KH

There has been no reported progress.

7 Review where we are & way forward.

Once the revisions envisaged under Item 4 above have been made into the text, estimated as one week, there will be a need to complete the various checks and updates to supporting documentation mentioned above. This would fall to Working Group chairs; they should be circulated the final draft of the plan and be given 2 weeks to complete their checks and updates. With SG Chairman, ND, and PC Chairman, KH, agreement the draft plan should be sent to Roger Willis (our 'devil's advocate) and Paul Jobson for presentational and completeness checks. Subject to their timescales, a formal draft might be ready for submission to AVDC in around a month. That would start the clock on formal process towards making the plan.

- 8 Any Other Business.** The deadline for submission to February edition of the Stewkley Grapevine (GV) had passed. Nevertheless, the editorial team had extended the deadline to 18th January to allow a short submission following this meeting. In the light of the substantial progress made in JE's revised drafts and the potential progress in the next few weeks, it was the Steering Group view that a short update should be given.

Action: JE to provide a short GV input.

9 Date of Next Meeting.

Timing of the next meeting will be set by ND following his return to the UK on 1st February 2019.

Action: ND

Attachment: Changes to the NP Document since the last meeting – Janette Eustace, 16.1.19

SM Nicholl
17 Jan 2019