



**STEWKLEY NEIGHBOURHOOD PLAN STEERING GROUP  
ADDENDUM TO THE TERMS OF REFERENCE**

For the avoidance of doubt: TERMS OF REFERENCE dated 08 March 2017 and signed by all members of the Steering Group, remain in force as written.

**DATA PROTECTION**

Information available to the Steering Group may in some circumstances fall under the General Data Protection Regulation.

Information concerning individual persons, including names, contact details, email addresses, points of view and opinion will not be disclosed outside of the Steering Group unless prior and explicit consent has been obtained by the individual.

Steering Group members will hold such information, whether in hard or e-copy only, for as long as it is useful for them and will destroy or delete it once it is no longer required.

Steering Group members will take responsibility to ensure that any such information held by them will be secured, and not accessible to others. If requested by the Steering Group Chairman, electronic data pertinent to the Neighbourhood Plan that is held by an individual Steering Group member will be deleted, and hard copy data will be returned to the Chairman.

**STEWKLEY NEIGHBOURHOOD PLAN STEERING GROUP  
ADDENDUM TO THE TERMS OF REFERENCE**

Dated 25 APRIL 2018

I ACKNOWLEDGE RECEIPT OF THE ABOVE REFERENCED DOCUMENT

Name	Signature	Date
Neil Dickens	<i>Neil Dickens</i>	4.6.18
Steve Nicholl	<i>Steve Nicholl</i>	18 Jun 18
Janette Eustace		29 Oct 18
Laraine Chappell		18.6.18
Emma Galvin		30.10.18.
Paul Smith		17.6.18
Jenny Wodey		18-6-18
Margaret Burgess		18-6-18.
Andrew Pryke		18 Jun 2018
Gill Morgan		18/06/18