

**MEETING WITH PAUL JOBSON ON THURSDAY 29TH MARCH 2018
AT DLP CONSULTING GROUP LTD. BROADWAY QUAY HOUSE.
PRINCE STREET. BRISTOL.**

Following the receipt of the 1st Draft of the Stewkley Parish Neighbourhood Plan copies were circulated to the NPSG membership, several members expressed their views of the document. Written observations were received from Gill Morgan, Janette Eustace, Emma Galvin and Steve Nicholl. These were discussed at a meeting on 13th March when it was agreed the Chairman, Neil Dickens would personally visit DLP Consulting Group Ltd at Bristol to discuss revision of this 1st draft. Prior to the meeting Neil Dickens provided Paul Jobson with copies of all written observations on the document.

A three hour meeting took place with Paul Jobson at Bristol on Thursday 29th March.

Paul was very receptive to the observations and it was agreed a 2nd draft would now be prepared to include as far as possible alterations and suggestions as made by members of NPSG.

It was recognised by both parties that the task to revise the document was not easy as indeed observations from members of the NPSG were not always consistent. However, it was total agreed the document should be as follows:

1. Pleasantly readable by lay people.
2. Planners 'Speech' if essential to the task, should be moved from the main document and placed either in an Appendix or with Other related documents.
3. All Photographs, Plans, maps and graphics should for the time being be left out of the 2nd draft and be selected or proposed by NPSG Readers in their response to the 2nd draft.
4. There should be a 'Forward' to the Plan prepared by the Chair of the Parish Council for inclusion in the document. (This could be a joint paragraph to include Chairman of Neighbourhood Planning Team if thought necessary)
5. All references to the 2011 Census to be removed from the next draft and placed in either Appendix or Other related documents.
6. The revised document should flow naturally through from the description of the Stewkley Parish, it's Community (Emma Galvins work) to the processes adopted by Parish Council, NPSG and Working Groups to prepare a Neighbourhood Plan.
7. A new section making the best possible use of the results of the Public Questionnaire to be prepared by NPSG. Thus displaying public interest and evidence to justify policies and proposals.
8. Whilst NPSG will prepare, as previously agreed, the Consultation Document, Paul Jobson will prepare the Basic Conditions Statement.
9. Serious consideration should be given to removing Pot Ash Barns development from the Neighbourhood Plan. It is a totally different issue, could confuse SEA matters and any future development would be a

matter for legislation on conversion of Agricultural obsolete buildings rather than Neighbourhood Plan.

10. Finally Review all Policies and recommendations and let Paul know of any changes asap.
11. Drafts at present are NOT in the eventual Graphic Layout of the Plan and this will be completed by a Graphic Design Section of his company once the content is finally agreed.

12. Work of each Working Group to be sequentially described in the Plan by way of a standard template as follows:-

Conservation & Heritage
Housing
Landscape, Roads & Infrastructure
Elderly & Disabled
Education
Amenities
Economy & Employment
Youth

FINANCES

Paul is of the view that in accord with the Contract there is £1,800 left yet to be Invoiced.

HE HAS NO INTENTION TO INCREASE THE COST TO THE PARISH COUNCIL FOR HIS WORK.

Although the project is taking longer and more hours than he initially thought. He is pleased to be working with Stewkley on their Plan.

His suggested future action is as follows:

He will commence a rewrite of the Plan and prepare Draft 2

Stewkley should complete its task as above and provide him with the results asap.

He will then provide the 2nd draft for consideration by the small group (Gill Morgan, Janette Eustace, Steve Nicholl and Neil Dickens)

Observations of the Group in a standard format, together with Inserts of photographs, maps etc forwarded to Paul Jobson.

3rd Draft then prepared by Paul Jobson and sent to Stewkley for agreement.

Subject to possibly some slight corrections or modifications 3rd draft returned to Paul Jobson for Updating prior to submission to Graphic Designers.

First raw copy of graphically designed Plan forwarded to Stewkley for consideration of Parish Council and NPSG - Corrections and slight changes as essential

Final graphically designed Plan produced.

THIS WORK WILL ALL BE WITHIN THE PRESENT CONTRACT AND CHARGES.

However, if this process is increased by yet further changes, meetings and preparations the costs to the Parish Council may well need to be increased.

Neil Dickens
30th March 2018.