

STEWKLEY PARISH NEIGHBOURHOOD PLAN

MINUTES OF A MEETING OF A

STEERING GROUP MEETING AND STEWKLEY PARISH COUNCIL

MONDAY 09 OCTOBER 2017 AT VICARAGE FARM

Present:

Neil Dickens (ND) – Chairman NPSG

Paul Smith (PS) – PC Councillor

Margaret Burgess (MB) – PC Councillor

Gill Morgan (GM) – PC Councillor

Andrew Pryke (AP) – PC Councillor

Lorraine Chappell (LC) - NPSG

Jenny Wodey (JW) – Chairman SPC

ITEM

ACTION/DECISION

1 Apologies for Absence:

Apologies had been received from Steve Nicholl, Janette Eustace (JE), Emma Galvin (EG), Keith Higgins, Brian Bottomley and Christine Pragnall.

2 Minutes of meeting on 11 September 2017.

There were no objections to the minutes and actions/decisions were considered in the next item.

3 Matters Arising & Actions to be taken.

- a. HELP Report. GM has drafted a report based upon standard report format dealing exclusively with the 'rejected' sites and has circulated to AP and ND for review and comment. No action to be taken pending a decision on the future direction of the NP (see agenda item 5) No Action: On Hold
- b. Templates for site specific policies. One has been received from Paul Jobson (PJ) (created for site 20). GM has created site policies for sites 1, 2 and 3 using this template. PJ has offered to complete remaining 11 for £300. NPSG will complete this task 'in house' once a decision has been taken on the future direction of the NP (see agenda item 5). No Action: On Hold

- c. Site 51 trees AVDC. The landowner of Site 51 has been unable to find details of the trees. Recommendation to remove this site from the approved list of sites met with informal support, pending a decision on the future direction of the NP (see agenda item 5) No Action: On Hold
- d. Working Group Reports. Some reports, with updated policies, are still awaited for uploading onto the website. Action: GM to let ND know which reports are needed. ND to contact WG chairs.
- e. Open Spaces Report. Lois Allard has agreed to create the graphics of the open space and village nodes as plans in A4. Action: ND to coordinate with LA.
- f. Community Land Trust. GM sent the wording from the Winslow Plan to ND to supply to PJ Action complete.
- g. Parish Trees. JE will write to the Stewkley Walkers seeking help in identifying important trees in the countryside around the village with a view to implementing TPOs. Action ongoing JE
- h. NP Policies/Jobson comments circulation. PJ's comments on policies had been circulated and a workshop held. Actions from the workshop had not been circulated to all concerned and some still need to be followed up. Action ongoing JE
- i. Business Policies re-written. The Business Policies have been re-written. The report and policies now need to be sent to GM for inclusion in the web site. Action complete to create final report.
Action to send to GM – see (d) above.
- j. Introduction to Plan. EG redrafted introduction which has now been sent to PJ by ND. Further comments and amendments can be made at the time of draft Neighbourhood Plan review. Action complete.
- k. Review of objectives and recommendations Action ongoing JE to circulate Doodle Poll
- l. SEA. A sub group is handling this. Nick Booth, Lois Allard, Neil Dickens and JE. Action ongoing

m. Public updates – see agenda item 7

4 Updates on Sites Information.

Cricketers (66 HSN). There has been no progress.
Soulbury Road (Site 15). Section 106 information now in the hands of AVDC. SPC Clerk to approach Dennison Investments within the next 7-10 days for an update.

Action: JW to progress with NP and keep ND informed.

5 AVDC latest edition of VALP

VALP now requires 101 houses from Stewkley. This number could and likely will change over the next few years. Is the NP being done for Stewkley, or to deliver VALP? A number of options were discussed including (1) Plan details 101 houses only (Sites 12, 15 and existing commitments plus Griffin Field and Potash as infill); (2) As option 1 and also including all the current 5 year sites as potential allocations; and (3) retaining the current Plan and 14 sites allocated over 20 years.

Action:
Subgroup (AP, ND, GM, JE) to develop questionnaire/survey by end of October.
GM to get advice from Tim Johnson about Survey Monkey / on line access.

Decision taken to ask the parishioners by questionnaire outlining the 3 options (with pros and cons) and distribute via the GV at the end of the month. Access to be made also on line and all parishioners are encouraged to respond – not one per household as was the case with the original questionnaire.

GM to communicate with NP/Hugue about website link.
ND to advise landowners of the 14 sites about this new situation.

Response time 2 weeks.

Collection boxes will be available in usual locations.

Answers will be collated between Nov 13 and Nov 20.

Sub group and others to create and distribute collection boxes.

6 Progress on Plan with PJ.

JE will advise all NPSG and SPC on costs incurred to date with PJ.

Actions: JE to circulate details of costs incurred to all NPSG and SPC members.
ND to ask PJ to 'stand down' until further notice.

No further activities to be sanctioned pending outcome of agenda item 5.

Outstanding Research and Reports.

See agenda items above (WG reports, HELP report, SEA report)

N/A

7 Public Updates.

Grapevine submission deadline Sunday 15. Article explaining why NPSG are consulting with parish on the number of houses.

Action: AP

Newsletter to be drafted based upon the GV article

Action: ND/Neil
Shefferd

FaceBook to be updated based upon GV article

Action: EG

8 **AOB.**

None

14 **Date & Time of Next Meeting.**

Monday 20 November 2017 at 7.30pm at Red Barn
Farm.

Gill Morgan

10 October 2017