

**STEWKLEY PARISH NEIGHBOURHOOD PLANNING TEAM  
AUGUST, 2016 REPORT.**

Headings	Notes
Working Groups to continue with their Research.	The majority of the Working Groups should have completed their research by now and had been expected to submit their reports. However it is apparent some are finding it difficult, although a standard format has been circulated, to complete a report. With the employment of a Consultant it has been arranged he will give individuals guidance in early October.
AVDC, attend neighbouring Parish Meetings, identify present owners of all land in Parish.	The visit to Soulbury Parish Council is still awaited. 50 owners of land in & around village identified & around 50% support development. Sites will be assessed by Housing Group. Consultant engaged and initial telephone conference call fully briefed him. His first visit to the Parish will be in early October. The urgency of consultation on the Soulbury Road application for development is taking up time of members.
Things to be completed next month	Evaluation of all potential building sites to be completed & reviewed by Steering Group. Consultation with AVDC on those identified as possibles. Public Consultation on Building site suggested locations.
Issues raised by working groups	No further issues raised.
Key achievements from working groups	Nothing to report
Actions/Decisions required	Await PC decision of response to Soulbury Road application. Reporting lines between role of Parish Council and Neighbourhood Planning Team need to be reviewed if a Plan is to be successfully completed. Slippage is now inevitable as it is proving difficult to keep the momentum going, understandably due to the holiday period.
Budget required	As we progress towards writing the Plan some professionally taken photographs will be required, ideally to include some aerial shots of sites