

**STEWKLEY PARISH NEIGHBOURHOOD PLAN
STEERING GROUP MEETING
TUESDAY 14th FEBRUARY 2017.**

AGENDA

1. Apologies for Absence. – Beth Stedman
2. Minutes of meeting dated 8th February 2017 - GM
3. Matters Arising. & Actions to be taken. –
 - a. Letters to those leaving Steering Group – ND & JW
 - b. Number of homes required by the Village – AP
 - c. Public Meeting 11th March – Venue? JW
Plain English Comments on Site Schedule – GM & AK
Draft Flyer – ND, GM & JW
Details of Meeting published in Grapevine – ND & GM
Print Flyer – JW & ND
 - d. Obtain formal quote from PJ - ND
Arrange for SPC to meet PJ – ND
Notify NH unsuccessful – GM
 - e. Drop Box – ND
Review all Policies & Working Group Reports for publication in
Drop Box & Web Site - GM & CP
All WG Chairs to ensure their reports are on Drop Box
All SPC Councillors to review & agree Policies prior to going on
Web Site.
TOR & Letters to be reviewed at meeting on 14.2.17
 - f. Letters to all Land Owners advising them of comments on their
sites & Public Meeting on 11th March – ND
4. SPC responses to Emails & Letters from village residents .
5. ‘Stay Informed’ access on Village Web Site – GM
6. NP Progress Map – GM
Papers for loading on SPNP Web Site – GM
7. Any Other Business
8. Date & Time Next Meeting – Tuesday 7th March 8pm at Vicarage Farm