

# Minutes of Steering Group Meeting 5<sup>th</sup> May 2016

## **Attendees:**

Neil Dickens  
Beth Stedman  
David Lett  
Janette Eustace  
Neil Shefford  
Lois Allard  
Karen Delafield  
Gill Morgan

## **1. Apologies:**

Deborah Vogwell  
Andrew Pryke  
Steve Nicholl  
Diana Fawcett  
Jenny Wodey  
Andy Chapell

## **2. Minutes of meeting 7<sup>th</sup> April 2016**

All agreed

## **3. Matters Arising**

### **Progress of Questionnaire Analysis**

This has been completed and circulated

### **Circulation of AVDC main points**

These notes have been circulated

### **Working Group Membership**

ND to speak to Julie Dawson and attend a Rec. Facilities Meeting

BS to speak to Phil Delafield regarding a new member to his team

DL stated that The Swan is happy to be used as business hub/meeting place (does not want membership of a WG but will help in any way possible)

### **May Newsletter**

Has been circulated to all Contacts, Volunteers, WG's, PC and Steering Group

## **4. Plans for Public Consultation 16<sup>th</sup> May**

The banner is up

The Billiard Room is being set aside for the Youth WG

Representatives of each WG should assist with questions

Approximately 17 people have now responded to BS regarding attendance

There will be two presentations. ND will present during the afternoon and Nick Booth will present in the evening

It is hoped that the community will use the post it notes for their comments on each WG

Planning WG is to simplify their scope

ND to work out a series of simple Q&A's

BS to email chair of WG's to ensure that scope has been received by JE

## **5. Plans for Youth Consultation**

DL to email BS with all information

## **6. Planning Application Update HSN and Soulbury Road**

JE stated that the appeal had finished on HSN site but there has been no decision as yet  
There has been no application posted for Soulbury Road yet

## **7. Co-ordination of Working Group Activities**

AP has produced a strategy showing the overlaps with each WG – all thought this was good  
LA stated that the Planning WG should liaise with the other WG's as soon as possible  
JE stated that perhaps it would be a good idea for each WG to circulate meeting dates

## **8. Transport and Infrastructure**

JE stated that bus companies should be contacted with regard to more services at appropriate times  
or that a Local Transport Initiative should be looked at

An analysis showed that the bus times are wrong for commuters

DL stated that a bike road to Wing for commuters could be a good way for cycling links for  
transport

Traffic studies

## **9. Funding of the Project**

JE stated that funding is to be scheduled by the PC. A grant needs to have specifics (£9K)

There is a budget for room hire, printing and stationary for the WG's but this needs to get PC  
approval first and JE is to be invoiced

£850.00 has been allocated toward the cost of the website

AP has organised a waste water drainage survey – the PC has approved a budget for this

## **10. Conservation and Heritage**

The current area has been researched and it now has to be identified if it is still appropriate  
All Grade I and II houses to be listed

## **11. Circulation of Working Group Minutes**

To be sent to ND and BS

## **12. Any Other Business**

ND attended the PC meeting and will attend at least one of each WG meetings. ND also thought it  
would be a good idea for attendance at boundary PC meetings e.g. Mursley, Soulbury, etc.

As The Carpenters Arms has closed this was discussed. DL stated that it is listed as a Community  
Asset – JE to contact Punch Brewery to find out what is happening. LA stated that it could be  
created as a hub for the village.

Not all WG's have submitted their Scope topics for the Community Meeting this needs to be done  
as soon as possible.

Meeting Closed 20:40

**Date of Next Meeting 10th June 2016 7:30pm RBF**